



Summer Food Service Program



Bulletin

Child Nutrition Programs
Teaching and Learning Support
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To: SFSP Sponsors
Program Reviewers

Date: May 9, 2016

Bulletin: 2016 – 9

From: Alicia Stephens
SFSP Program Specialist

Subject: USDA Policy Memos and Information

USDA Policy Memos, Information & Implementation Memos:

To view previous USDA policy memos, visit:
<http://www.fns.usda.gov/sfsp/policy>

Additional Topics:

- SFSP Contact List Update
- Make it Local Cookbook Updates
- New Designs! SFSP Admin Guides Updated
- Proactive Planning for Sponsors
- New Meal Quality Handout for Summer Meal Program Operators
- Promoting Summer Meals
- Best Practices: Sacramento Summer Lunchbox
- Upcoming SFSP Webinars & Conference Calls

Program changes as a result of USDA Policy Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Summer Food Service Program. Feel free to call the Child Nutrition Programs office if you need further clarification.

Additional Topics

• SFSP Contact List Update

This is the last bulletin that will be distributed using the current contact list. Bulletins and Broadcasts will now only go to the person designated as the “Food Program Contact” in the Sponsor Information Sheet of the CNP web SFSP application, see example below:

Authorized Representative				Food Program Contact			
	First	MI	Last		First	MI	Last
(24) Name:	Susie	Q		(32) Name:	Ruby		Tuesday
(25) Title:	Director			(33) Title:	Assistant Director		
(26) E-mail:	susieq@yahoo.com			(34) E-mail:	rubytuesday@yahoo.com		
(27) Phone:	(907) 867-5309	(28) Ext:		(35) Phone:	(907) 867-5309	(36) Ext:	
(29) Fax:	(907) 867-5308	(30) Ext:		(37) Fax:	(907) 867-5308	(38) Ext:	
(31) Contact's Address:	Mailing Address			(39) Contact's Address:	Mailing Address		

Please ensure that with your 2016 application and throughout the summer that this contact person is who you want to receive bulletins and other SFSP correspondence and that it is kept up to date should there be any staffing changes. The Food Program Contact will need to forward any information on to other SFSP staff as they see fit. The June bulletin will be the first to go out in this manner, so if your program is not approved by then, you'll need to access the bulletin using the CNP web welcome page or on our website here: <https://education.alaska.gov/TLS/CNP/SFSP3.html>

- **Make it Local Cookbook Updates**

Revisions have been made to several recipes in the Make it Local; Recipes for Alaska's Children cookbook. The revised cookbook and separate recipe pages can be seen on the CNP webpage, please use the links below:

- Revised Cookbook:
https://education.alaska.gov/tls/cnp/cookbook/Make_It_Local_2ndPrinting.pdf
- Revised Recipes:
https://education.alaska.gov/tls/cnp/cookbook/Revs_Recipes_Make_It_Local_Cookbook.pdf

- **New Designs! SFSP Admin Guides Updated**

The 2016 Administrative Guidance for Sponsors, 2016 Nutrition Guidance for Sponsors, 2016 Sponsor Monitor's Guide, the 2016 Site Supervisor Guide in English and Spanish have been updated with brand new designs. Check them out here: <http://www.fns.usda.gov/sfsp/handbooks>

- **Proactive Planning – What to do this Month**

- Ensure your sites are still available and ready to serve meals.
- Conduct outreach to families and children near your sites.
- Finish health inspection letter.
- Ensure site staff and volunteers have been trained.
- Prepare to promote kick-off events in conjunction with your State and organizational partners.

For more information on what you can be doing to prepare for Summer, check out the Proactive Planning for Sponsors Toolkit page!

http://www.fns.usda.gov/sites/default/files/sfsp/SMT-Proactive_Sponsors.pdf



- **New Meal Quality Handout for Summer Meal Program Operators**

As the summer approaches, make sure you have all the right information to serve healthy meals and encourage participation in summer meal programs. In May, the Food and Nutrition Service will release a 4-page handout for summer meal site operators that gives practical ideas for small changes that sites can implement to improve the nutritional quality of meals they serve, and ways to make foods more appealing to children and teens. The handout will be available in both English and Spanish and will include tips, resources, a taste-testing ballot, and sample menus!

The **Offering Healthy Summer Meals that Kids Enjoy** handout provides tips and tools to improve the quality of meals being served and ensure kids enjoy all that Summer Meal Programs have to offer. Start using the delicious sample menus and the "taste test ballot" now, to decide which fruits, vegetables, and recipes you should include in your summer menu more often. Find additional ideas about how to engage volunteers and staff and how to incorporate local foods in this colorful handout, and put your

new inspiration into action with the interactive goal-setting section. The handout has information to help every type of site (big, small, or vended) make their summer meal program fun and healthy!

This handout will be available along with other Team Nutrition summer resources at <http://www.fns.usda.gov/tn/summer-food-summer-moves>. Free printed copies of this handout, and other summer resources, are expected to be available for summer meal sites participating in the USDA Child Nutrition programs this summer through the Team Nutrition Web site: <http://teamnutrition.usda.gov>. If you have questions, please contact Team Nutrition at TeamNutrition@fns.usda.gov

- **Promoting Summer Meals**

The **Summer Meal Flyers** have arrived and are ready for distribution. Follow this link to access flyers, postcards, and bookmarks you can use to make your summer meal program the talk of the town! Remember, summer meal outreach can be done by ANYONE, ANYWHERE, so make sure to share these resources with ALL community partners!



Click here to check out the fliers: <http://www.fns.usda.gov/sfsp/raise-awareness>

- **Best Practices: Sacramento Summer Lunchbox**

Looking for ideas for kick-off events, fun activities and outreach? The United Way of California, Capital Region and the Sacramento Summer Meals Collaborate has put together some great resources all in one place, called the "Sacramento Summer Lunchbox," with a fully downloadable kit in PDF here: <http://www.yourlocalunitedway.org/sacramento-summer-lunchbox>

- **Upcoming SFSP Webinars & Conference Calls**

- **USDA – Partnering for Success in Tribal Communities Friday, May 20th at 11:00AM**
Everything is better together, right?! In the final webinar in a series of four, we'll hear from Jim Stone, the Executive Director of the Intertribal Buffalo Council, and Venice Mason, Eastern Band of Cherokee Indians, will highlight successful partnerships they have cultivated in their communities. This webinar will identify strategies to engage local producers and community leaders in your farm to school efforts. This webinar will identify strategies to engage local producers and community leaders in your farm to school efforts. Click [here](#) to register.
- **No Kid Hungry – Summer Meals Program Webinar for Congressional District Staff Members Thursday, June 9th at 10:00AM**
Congressional, State and local leaders are invited to learn more about the federal summer meals program and how it helps to meet the needs of hungry kids in communities across the country during the summer time. This webinar will help its audience better understand how elected leaders and government offices can help to promote the program and ensure more kids in their districts have access to nutrition and enrichment programs all summer long. Click [here](#) to register.

Calendar of Upcoming Events & Deadlines

USDA Partnering for Success in Tribal Communities Webinar May 20, 2016

No Kid Hungry Congressional/State/Local Leaders Webinar June 9, 2016

Final day to submit SFSP Applications June 15, 2016
All applications must be submitted no later

Contact Information

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Commonly Used Acronyms

SFSP – Summer Food Service Program
 CNP – Child Nutrition Programs
 WRO – Western Region Office
 FNS – Food & Nutrition Services
 FNSRO-Food & Nut Services Reg. Office
 USDA – U.S. Department of Agriculture
 EED – Education & Early Development
 DEC – Department of Conservation
 LEA – Local Education Agency



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